



COUNTY OF WETASKIWIN NO. 10

Strong Proactive Leadership • Safe Progressive Communities

Phone 780-352-3321 Toll Free 1 (800) 661-4125
www.county.wetaskiwin.ab.ca

EMPLOYMENT OPPORTUNITY

ROAD MAINTENANCE FOREMAN • Posting 2022/03

The Position:

Reporting to the Public Works Manager of Operations, the Road Maintenance Foreman provides supervision of unionized (In-Scope) staff, and the management of several key road maintenance programs that includes Grader Patrol Areas, Gravelling, Dust Control, Brushing, Spot Road Repair, Hamlet and Subdivision Maintenance, Drainage Maintenance and other work activities as required.

The County is responsible for all maintenance and construction along the County roadways, subdivisions, hamlets, and bridge structures. The County maintains approximately 2,028 km of gravel roads and 120 km of paved/oiled roads.

This position is based out of the Winfield Shop. Regular hours of work are 7:00 a.m. to 5:00 p.m. (9 hour workday) Monday to Friday; and must be available to be On-Call for after hour response and overtime as required.

Desired Education and Experience:

- Post Secondary Education in a related Public Works field (Road Maintenance and Construction) is preferred.
- Training in Municipal Civil Engineering related disciplines is preferred.
- 10 (ten) Years of relatable work experience.
- Five (5) Years in a Supervisory Role of relatable work is preferred.
- Work experience with a Municipality is an asset.
- Class 5 Driver's Licence; Class 1 or 3 is preferred.

Skills and Abilities:

- Possess a thorough knowledge of the methods, practices, tools, and equipment used in the maintenance of and repair of gravelled roads, dust control operations, snow, and ice removal.
- Demonstrated strong leadership skills and effective communication in all forms.
- Be able to manage stressful working conditions and emergency situations.
- Possess considerable knowledge and implementation of Health and Safety Programs and understanding of the occupational hazards that exist in Public Works.
- Able to establish and maintain effective working relationships with the public, County departments and third-party contacts.
- Able to develop and enhance program initiatives and assist in annual budget preparation.
- Conduct site inspections, assess situations, and develop Work Order estimates for implementation into the annual road maintenance programs.
- Able to prepare and present applicable reports and records.
- Possess some skill and knowledge of basic survey techniques.
- Able to manage a large area of responsibility and the daily supervision of direct reports.
- Competent in the use of computer hardware (mobile and stationary devices) and the use of various software programs such as Microsoft Outlook, Word, Excel, and County specific project costing and Work Order systems.
- Experienced in the operations of heavy equipment such as motor graders, loaders, skid steers, rock trucks, rubber tire and track hoes and brushing attachments as it applies to construction and maintenance activities.
- Able to solve unique operational problems and coordinate crews in an organized and efficient manner.
- Demonstrate conflict resolution skills with that of the public and subordinates.
- Prepare long and short-term Work Plans for crews to meet annual program objectives and budget expectations.
- Be able to quickly respond to unplanned work events or emergent situations as they may occur.
- Efficiently, plan, schedule, and manage personnel and equipment in daily and seasonal operations.
- Provide training and guidance to employees with respect to meeting operational department goals and objectives, and in the proper use and care of equipment.

- Provide annual recommendations for additional equipment needs or upgrades to existing Fleet of equipment.
- Maintain an understanding of the Municipal Government Act and its Regulations.

Working Conditions & Physical Requirements:

- Frequent exposure to seasonal and environmental conditions.
- Extensive driving of a ½ ton truck, infrequent operation of medium to heavy equipment, some occasional lifting, use of hand tools, periods of standing, walking, and climbing on un-even surfaces.

For a complete Job Description, contact bwolter@county10.ca to request. Applicants are asked to submit their resume, along with a cover letter, by 12:00 noon, Wednesday, February 16, 2022 to:

Barb Wolter, Executive Assistant
County of Wetaskiwin No. 10
Box 6960 Wetaskiwin, AB, T9A 2G5
Email: bwolter@county10.ca

We thank all applicants in advance for their interest; however only those considered for an interview will be contacted.

DEVELOPMENT PERMITS

Any person wishing to review the below permit(s) may do so at the County Office during normal business hours or request by email to wpermits@county10.ca.

TAKE NOTICE THAT THE FOLLOWING DEVELOPMENT PERMIT(S) FOR THE PROPOSED USE LISTED BELOW HAVE BEEN ISSUED IN ACCORDANCE WITH BY-LAW 2017/48, LAND USE BY-LAW OF THE COUNTY OF WETASKIWIN NO. 10.

Application No. D22/006

Sea Can (8' x 20'): (NE-10-46-3-W5). This is a discretionary use as specified by Section 10.22.3 (t) of Land Use Bylaw 2017/48.

Application No. D22/009

Sauna (28' x 12' x 16') and existing Sea Can (40' x 8'): (SE-22-45-1-W5) Lot 9, Block 3, Plan 7821538. This is a discretionary use as specified by Section 10.5.2 (o) of Land Use Bylaw 2017/48. IN ACCORDANCE WITH SECTION 686 OF THE MUNICIPAL GOVERNMENT ACT, ANY PERSONS CLAIMING TO BE AFFECTED BY THIS DECISION MAY SERVE WRITTEN NOTICE OF APPEAL WITHIN TWENTY ONE DAYS OF THE FIRST DATE OF THIS NOTICE.

Please contact the Planning and Development Department to determine the appropriate Appeal Board application to be submitted.

Subdivision and Development Appeal Board:

\$150 Appeal Fee
ATTN: ROD HAWKEN, SECRETARY TO THE
DEVELOPMENT APPEAL BOARD
County of Wetaskiwin NO. 10
P.O. Box 6960
Wetaskiwin, AB
T9A 2G5

Land and Property Right Tribunal (LPRT)

No Fee
Phone: 780-427-2444
Email: lpert.appeals@gov.ab.ca
www.alberta.ca

Phone 780-352-3321 Toll Free 1 (800) 661-4125
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