



# COUNTY OF WETASKIWIN No.10

*Strong Proactive Leadership • Safe Progressive Communities*

Phone 780-352-3321 Toll Free 1 (800) 661-4125  
[www.county.wetaskiwin.ab.ca](http://www.county.wetaskiwin.ab.ca)

## EMPLOYMENT OPPORTUNITY

### INFRASTRUCTURE TECHNOLOGIST • Posting 2022/01

#### The Position:

The County of Wetaskiwin is seeking an Infrastructure Technologist (new position) to provide IS infrastructure services to ensure that the operational and strategic needs of the County are supported and to minimize operational disruptions. The Infrastructure Technologist is responsible for maintenance and replacement of all physical technology within the County and its stakeholders. This position will provide effective, efficient and stable technology to the County.

#### Essential Duties and Responsibilities:

- Assess, troubleshoot and respond to Helpdesk tickets in a timely manner.
- Provide end-user helpdesk support and problem resolution for hardware or software issues including, but not limited to, hardware support, operation of Windows, and iSeries operating systems, cell phones, GPS equipment and phone system.
- Provide initial computer configuration and setup, computer installation at workstation, staff onboarding and initial training.
- Troubleshooting for all IS infrastructure (including but not limited to servers, desktop computers, printers, and GPS hardware).
- Monitor and troubleshoot backup/recovery of all systems.
- Compile and maintain network equipment inventory (including but not limited to, servers, desktops, printers, switches, access points, GPS equipment, cell phones, etc.), repair records, maintenance agreements, reports and other documents as required.
- Network/Firewall configuration and support; data centers and server support; network and server permissions; server administration; database administration.
- Repair of network equipment.
- Repair of Audio and Visual equipment maintenance, support and management.
- Assist with network expansions, hardware installations and software upgrades; assist manager with hardware procurement.
- Manage software updates for existing software on all servers and desktops.

#### Desired Education Skill Sets and Experience:

- A Diploma in IT Network Systems/ Network Administrator or related field. A suitable combination of education and experience may be considered.
- Ability to quickly analyze issues and determine best course of action using available resources.
- A Class 5 Operators Licence with a clean abstract is required.
- Demonstrate excellent communication skills (verbal and written);
- Knowledge of computer workstation setup.

The County of Wetaskiwin offers a strong corporate culture and excellent benefit package.

Applicants are asked to submit their cover letter and resume by 12:00 noon, Wednesday, February 2, 2022, to:

Barb Wolter, Executive Assistant  
 Box 6960  
 Wetaskiwin, AB, T9A 2G5  
 Fax: 780-352-3486  
 Email: [bwolter@county10.ca](mailto:bwolter@county10.ca)  
 or submit online at [www.county.wetaskiwin.ab.ca](http://www.county.wetaskiwin.ab.ca)

#### Vision Statement

**Strong Proactive Leadership - Safe Progressive Communities**

#### Mission Statement

**Provide local representation to pool resources and provide a consistent level of core services to the community enhancing the quality of life for present and future generations.**

## EMPLOYMENT OPPORTUNITY

### UTILITIES OPERATOR-PUBLIC WORKS • Posting 2022/02

#### The Position:

The County of Wetaskiwin No. 10 is seeking a Permanent full time Water/Wastewater Utilities Operator. Reporting to the Utilities Foreman, the successful candidate will assist with the daily operation and maintenance of the County of Wetaskiwin's water/wastewater systems. Regular hours of work are eight (8) hours per day Monday to Friday commencing at 8 a.m. to 4:30 p.m. with the requirement to be on a rotational On-Call schedule as required.

#### Desired Education, Skill Sets and Experience:

- Achieved a minimum Grade 12 diploma or a GED (High School Equivalency Diploma).
- Hold a Class 5 driver's license with a clean abstract.
- Demonstrated an ability to work independently with minimum supervision.
- Have a demonstrated ability for being self motivated, organized, safety conscious, mechanical aptitude and good analytical and problem solving skills.
- Be physically fit; able to lift up to 50 lbs and able to work in an outside environment.
- The ability to participate in a rotating On-Call Schedule.
- Preference given to candidates with Alberta Environment and Parks Level 1 certification or greater in Water Treatment, Water Distribution, Wastewater Treatment, Wastewater collection.
- A diploma or certificate related to this field from an accredited institution would be considered an asset.

Salary is in accordance with the International Union of Operating Engineers Collective Agreement with a starting amount of \$28.22 to \$31.34 per hour depending on experience.

Applicants are asked to submit their resume by 12:00 noon, Wednesday, February 9, 2022 to:

Barb Wolter, Executive Assistant  
 Box 6960 Wetaskiwin, AB, T9A 2G5  
 Fax: 780-352-3486

Email: [bwolter@county10.ca](mailto:bwolter@county10.ca)

or submit online at [www.county.wetaskiwin.ab.ca](http://www.county.wetaskiwin.ab.ca)

We thank all applicants in advance for their interest; however only those considered for an interview will be contacted.



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