



**COUNTY OF WETASKIWIN No.10**  
Strong Proactive Leadership • Safe Progressive Communities

Phone 780-352-3321 Toll Free 1 (800) 661-4125  
[www.county.wetaskiwin.ab.ca](http://www.county.wetaskiwin.ab.ca)

## OPPORTUNITY FOR FULL-TIME EMPLOYMENT

### Permanent Part-Time Transfer Station Attendant Posting #2017/09

**The Position:** The County of Wetaskiwin is seeking a permanent part-time Transfer Station Attendant for the Winfield Transfer Station. Reporting to the Utilities Foreman, the successful candidate will be responsible for operation of the Winfield Solid Waste Transfer Station. Hours of work are 9:00 a.m. to 5:00 p.m., Tuesday & Saturdays or as required.

#### Required Skills:

The successful candidate will:

- demonstrate excellent interpersonal skills
- provide own transportation to and from work site
- previous experience an asset
- must have a cellular phone
- must be able to meet the physical demands of the position

The County of Wetaskiwin offers a strong corporate culture with the salary to be in accordance with the International Union of Operating Engineers Collective Agreement with a start amount of \$20.96 to \$23.29 per hour.

Qualified candidates are asked to submit their cover letter and resume by 12:00 p.m. (noon), June 16th, 2017 to:

Verna Lonsdale, Executive Assistant

County of Wetaskiwin No. 10, Box 6960, Wetaskiwin, AB, T9A 2G5

(780) 352-3486 (fax) / (780) 361-6224 (phone)

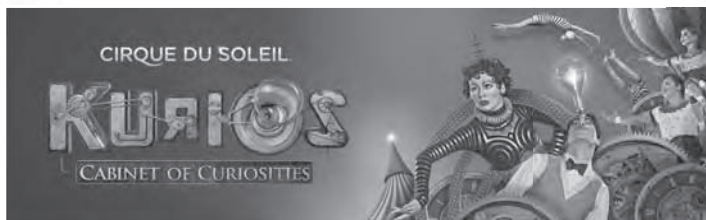
Email: [vlonsdale@county.wetaskiwin.ab.ca](mailto:vlonsdale@county.wetaskiwin.ab.ca)

The County of Wetaskiwin would like to thank all applicants for their interest, however only the candidates selected for interviews will be contacted.

## CIRQUE DU SOLEIL



**The County of Wetaskiwin FCSS Presents**  
**A bus trip to**  
**Cirque du Soleil**



**Saturday, August 12th, 2017**  
**Performance Time 4:30 pm**  
**Ticket Purchase Deadline: June 15, 2017**

Here is your chance to see KURIOS one of Cirque du Soleil's most acclaimed creations making its debut under the big top at Northlands Coliseum.

Ticket Price (including bus transportation): \$ 50.00

Please contact Sheila or Carla at the County office to purchase your tickets 780-352-3321 or by e-mail at [arecreation@county.wetaskiwin.ab.ca](mailto:arecreation@county.wetaskiwin.ab.ca)

Bus Pick-up Locations

Buck Lake: \_\_\_TBA\_\_\_ @ \_\_\_TBA\_\_\_ pm

Winfield: \_\_\_TBA\_\_\_ @ TBA \_\_\_ pm

Wetaskiwin: \_\_\_TBA\_\_\_ @ TBA \_\_\_ pm

Visit [county.wetaskiwin.ab.ca](http://county.wetaskiwin.ab.ca) for more information



## OPPORTUNITY FOR FULL-TIME EMPLOYMENT

### Costing Technician Job Posting #2017/10

**The Position:** The County of Wetaskiwin is seeking a permanent Costing Technician based out of the Wetaskiwin Shop. Reporting to the Public Works Shop Foreman, the successful candidate will be responsible for parts ordering and receiving, inventory management, project costing, fuel management, dispatch duties, CAMS monitoring, work orders, purchase orders and invoicing, field locates, fielding public complaints and interacting with the public (by phone and in person). Regular hours of work are 8:00 a.m. to 4:30 p.m., or as required.

#### Required Skills:

- An understanding of project costing and activity coding as well as basic accounting principles. Work will involve the collection of work orders, time sheets and entry of equipment hours and inventory into the County's accounting and project costing system.
- Excellent communication skills are required when working with Public Works staff and with the public. Receive public complaints and answer general questions. Enter information into the County's Work Order software system.
- Above average computer skills and knowledge of operating and network systems. Must be able to learn specialized software that includes CAMS, Bellamy, AB One Call, and Microsoft Office software including Excel, Word and Outlook.
- Run monthly and annual inventory checks and reports.
- Assist with receiving parts and inventory. Track shipping documents and assign to purchase orders and invoicing.
- Ability to order and track parts and inventory required for County shop and field operations.
- A general knowledge of road maintenance and construction activities.
- The candidate must be in good physical condition as some of the work is physical in nature and on occasion, medium lifting is required as part of regular duty.
- A self-starter with the ability to work independently and without constant supervision.
- A team player, able to work in a fast paced team environment and work well with other public works personnel.

Salary is in accordance with Appendix A – Wage Schedule of the International Union of Operating Engineers, Local Union No. 955 Collective and County of Wetaskiwin No. 10 Agreement, salary range of \$28.88 to \$32.09 per hour commensurate with experience.

Qualified candidates are asked to submit their cover letter and resume by 12:00 p.m. (noon) June 20th, 2017 to:

Verna Lonsdale, Executive Assistant

County of Wetaskiwin No. 10

Box 6960, Wetaskiwin, AB, T9A 2G5

(780) 352-3486 (fax) / (780) 361-6224 (phone)

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## Help keep Alberta Dutch Elm Disease free.

### DON'T PRUNE ELM TREES FROM APRIL 1 TO SEPT 30



Government  
of Alberta

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[www.stopded.org](http://www.stopded.org)

