



COUNTY OF WETASKIWIN No.10

Strong Proactive Leadership • Safe Progressive Communities

OPPORTUNITY FOR EMPLOYMENT

DIRECTOR OF PUBLIC WORKS

Posting #2016/18 – September 1st, 2016

Position Description Summary

The County of Wetaskiwin is seeking a permanent full time Director of Public Works. The Director of Public Works is accountable to the Chief Administrative Officer and responsible for management and administration of the public works department which includes the administration of all capital projects and operations approved by Council, field maintenance operations, planning, scheduling, co-ordinating and overseeing all approved projects and operations relating to Public Works including Fleet Management, and Water Systems and roadways.

Education and Experience Requirement

- 2 years technical school training in Civil Engineering Technology or equivalent in years of experience. C.E.T. or R.E.T. status preferred but not necessary.
- Extensive knowledge of road construction, road maintenance, shop operations, equipment, sewer and water design and Solid Waste Transfer.
- A minimum of ten years' experience in the planning, design and/or construction of municipal projects including a minimum of five years' experience in a managerial capacity. Prior municipal experience, including development and/or management of municipal utility systems is an asset.
- Computer applications, accounting and AS400.
- Knowledge, understanding and use of skills and procedures required in a senior management position.
- Commitment to performing work carefully, effectively, safely and with attention to detail.
- Excellent leadership, communication and administrative skills with a demonstrated ability to effectively coordinate and manage budgets, large municipal construction programs and subordinate employees. Computer skills; proficient in Microsoft Word, Excel and AS400.

The County of Wetaskiwin offers a strong corporate culture, an excellent benefits package and a competitive salary grid. Qualified candidates are asked to submit their resume listing job posting number, qualifications, experience and education by 12:00 Noon, September 23rd, 2016, to the address below or submit to our website at www.county.wetaskiwin.ab.ca. Only the candidates selected for interviews will be contacted.

Frank Coutney, CLGM
Chief Administrative Officer
County of Wetaskiwin No. 10
Box 6960

Wetaskiwin, AB, T9A 2G5
(780) 352-3321 ext 6223 (phone)

Email: fcoutney@county.wetaskiwin.ab.ca

This posting will remain open until a suitable candidate is found.

Phone 780-352-3321 Toll Free 1 (800) 661-4125

www.county.wetaskiwin.ab.ca